



**Townsend Council Workshop Agenda
May 6, 2020 @ 7:00 pm
VIA CONFERENCE CALL**

7:00 pm - Council Meeting

- I. Call to Order
- II. Opening Ceremonies
 - a. Roll Call
 - b. Pledge of Allegiance
 - c. Recognition of Visitors
 - d. Announcements
- III. Additions and Deletions to published Agenda
- IV. Approval of Minutes
 - a. Approval/ Rejection of Council Minutes 04/22/2020
- V. Mayor's Report:
- VI. Reports

Per the Governor's request, all scheduled meetings will be held via electronic means. Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

Those wishing to attend may dial 1(301)715-8592. When directed, provide following meeting ID 82764217575# and then the following password 361631# to enter the meeting.

If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0Z0cHRxSHZ3QT09>

- a. State Police: Lt. Lloyd, DSP Troop 9.
- b. Town Attorney Fred Townsend III:
 - Follow-on election timeline and process based on our charter
 - Discussion on timeline and process for change to the Zoning Ordinance
- c. Town Engineer Edwin Van-Otoo: Status of projects
- d. Town Manager Anthony S. Mangeri:
 - Review of received bids related to Auditing Services for the Town of Townsend.
 - Discussion and possible vote to approve RFP for Auditing Services
 - 2nd Reading, Discussion and possible vote on Ordinance 2020-003 To Amend the Code of Ordinances of The Town of Townsend Relating to Adoption of the 2018 Editions International Code Council Building and Safety Codes.
 - Replacement of faded Park Signs

VII. Committee Reports

- a. Finance: Chair Mayor Thomas McDonald - Co-Chair CM Edgar Dugan
- b. Human Resources: Chair CM Patrick Miller
- c. Public Works: Chair CM Edgar Dugan - Co-Chair CM Scott Lobdell
- d. Land Use & Development: Chair CM Scott Lobdell - Co-Chair CM Edgar Dugan
 - Update from the Planning Commission on the Zoning Ordinance and Comp Plan revision.
- e. Veterans Committee: Chair CM Patrick Miller - Co-Chair Anthony Franco
- f. Public Safety: Chair CM Patrick Miller - Co-Chair - CM Anthony Franco
- g. Community Relations: Chair CM Scott Lobdell - Co-Chair CM Antony Franco
- h. Parks & Recreation: Chair CM Scott Lobdell - Co-Chair CM Patrick Miller

VIII. Citizens Comments & Participation



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- IX.** Motion to Recess for Executive Session: In accordance to 29 Del. C. §10004 (B)(4) the Town Council will be meeting in executive session to discuss personnel matters related to open position of Town Clerk, Annual increments for staff and salary adjustments and legal matters consisting of potential litigation.
- X.** Motion to Convene Executive Session
- XI.** Motion to close Executive Session & Re-Convene Council Meeting:
- XII.** Review and possible vote on Resolution 2020-004 Resolution to Authorize Personnel Action – Town Clerk
- XIII.** Review and possible vote on Resolution 2020-005 Resolution to Authorize Annual Payroll Adjustment
- XIV.** Adjournment

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.